

MSPA Board Agenda – October 3, 2019

Call to Order

Presentation of Agenda and Procedures

President's Message/Opening Statement

Acknowledgement of Visitors

Approval of Minutes: September 5 & September 17, 2019

Associated Organizations, Agencies & Visitors:

- City of Glendale – Economic Development
- Glendale Police Department
- Montrose-Verdugo City Chamber of Commerce

MSPA Public Forum:

Speakers are limited to three (3) minutes subject to the chair's discretion. The Board may or may not choose to respond. A Speaker Request Form must be filled out in advance and turned in to the Business Administrator. Speakers should address the Board from the podium and refrain from otherwise addressing the Board directly. Speakers should indicate whether comments are general or agenda item-specific.

Business Agenda

- Formation of Election Committee per By-laws:
 - ✓ The Board shall select an Election Committee Chairperson and two (2) Election Committee Members, not necessarily from the Board of Directors, to oversee and conduct the election process. Said committee shall be responsible for performing the election tasks hereinafter set forth.
 - ✓ Prior to October 15, all MSPA members shall be notified in writing that nominations for the MSPA Board of Directors are open and may be submitted to any of the three (3) committee persons at the addresses of their places of business. Submission of a nominee must be in writing. The committee member receiving the name in nomination shall confirm the nominee's acquiescence to serve on the Board, if elected, prior to the draft of the ballots. The nomination period shall be from October 15th through October 31st.

Contractors Reports:

- Business Administrative Services Report – D. Dawson
- Event Coordinator Services Report – D. Dawson
- Communication Administrative Services/Filming Liaison Report – S. Pierce

Committee Reports:

- Harvest Market Committee – K. Grayson
- Marketing Committee – G. Garcia
- Personnel Committee – J. Bone

Adjourn & confirm meeting of November 7, 2019 at Glendale Community College PDC, 8 am