

MSPA Board Agenda - August 1, 2013

Call to Order

Presentation of Agenda and Procedures – Executive Director

President's Message/Opening Statement

Acknowledgement of Visitors

Approval of Minutes: July 11, 2013

"First 15": Up to three (3) five-minute presentations from individual MSPA merchants. Businesses wishing to participate may contact Steve Pierce (818) 259-5195. This week: *Walk This Way*: Edna Baghoumian; *Paradis Ice Cream*: Mia Pedersen; *Merle Norman*: Kim Kelly

Associated Organization/Agency Reports (if present):

Glendale Community Development Agency: Jackie Bartlow

Glendale Police Department

Montrose-Verdugo City Chamber of Commerce: Melinda Clarke

MSPA Public Forum:

Speakers are limited to three (3) to five (5) minutes subject to the chair's discretion. The Board may or may not choose to respond. A Speaker Request Form must be filled out in advance and turned in to the Executive Director. Speakers should address the Board from the podium and refrain from otherwise addressing the Board directly.

Business Agenda:

Attendees may address the Board regarding any specific agenda item before or during the Board's consideration of that item by filling out a Speaker Request Form referencing the agenda item in question. Comments will be limited to three (3) to five (5) minutes per speaker subject to the chair's discretion. The Board may or may not choose to respond. Speakers should address the Board from the podium and refrain from otherwise addressing the Board directly.

New Business/Action Items:

- Board replacement recommendation: - Ken Grayson
- Filming Guidelines: proposed changes - Steve Pierce
- Merchant Appreciation Day: proposal & budget request - Steve Pierce
- Car Show 2014: proposed changes - Linda McMEnamin

Executive Director Report: Dale Dawson

Event Coordinator Report: Linda McMEnamin

Montrose Ambassador/Filming Liaison Report: Steve Pierce

Committee Reports:

- Harvest Market Committee: Corey Grijalva
- Marketing Committee: Andre Ordubegian

Closed Session: The Board shall enter into a Closed Session to review changes to personnel job descriptions and compensation with Staff; public Board meeting will resume at the conclusion of the Closed Session, approximately 30 minutes; attendees are limited to Board Members and Staff only.

Reopen Public Session: Action Item: The Board shall consider the confirmation of Staff positions and proposed changes to compensation with budget revisions as necessary.

Adjourn & confirm meeting of September 5, 2013 at the Glendale Community College PDC, 8:00 am